



St Joseph's School ~ Renmark

Bus and Transport Policy



St Joseph's School located in a rural location must transport students considerable distances in order to access education, sporting and other extracurricular activities.

RATIONALE:

We acknowledge that bus transport is a safe and cost effective means of transporting students, teachers and supervisors to different venues. At St Joseph's School we use local company Townsend's bus service for bus transport needs.

Those students who travel by bus daily to school through the State Government provided buses are covered by the guidelines from the 'Renmark Primary School' and only allowed a seat with permission of the Renmark Primary School and their parents. There is a charge for this service.

EXPECTATIONS:

In support of this policy St Joseph's School will:

- Ensure that the cost of bus travel is kept to a reasonable level or covered by grant funds.
- Provide a first aid kit and an appropriately trained first aid person for all trips.
- Provide adequate water, cups, towels and sick kit for all trips.

The Staff will:

- Complete a detailed risk assessment before any trip commences.
- All company members driving the bus comply with police check, child protection measures and licensing accreditation qualifications.
- Ensure that the bus has adequate safe and comfortable seating for each child, especially on long journeys.
- Plan designated toilet, eating and comfort stops.
- Use Bus Biz's service where possible or obtain 2 quotes from other coach services.
- Ensure the bus has a fire extinguisher.
- Cancel the trip in extreme weather or school grievance.

The Students will:

- Keep their particular seat clean and tidy during and upon leaving the trip.
- Follow normal school rules and expectations.
- Be responsible for their own items.
- Not walk in the bus while it is mobile.

The Parents will:

- Provide permission for a child to travel on a bus.
- Provide supervision on the bus if police check is completed.
- Provide adequate food and water for the trip.
- Ensure full school uniform is worn on all school excursions.

Signed:

Chairperson School Board: *Steve Atkinson*March 2023

Principal: *Don DePalma*March 2023

Policy Review Date: March 2023

Next Review Date: March 2026